

# Chancellor's CABINET HIGHLIGHTS

This is a publication of the Contra Costa Community College District Chancellor's Office  
Dr. Helen Benjamin, Chancellor

**Members of the Chancellor's Cabinet:** *Helen Benjamin*, Chancellor;  
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## May 2011

### ~ Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Impact of May Revise

Because the May Revise did not include definitive information, the District will stay with the original projection of \$23M in reductions. This tentative budget will be developed based on Scenario 4. Changes will be made to the adoption budget.

### Update on Inaccuracies in State FTES Calculations and Reporting

The state is currently investigating a report of inaccuracies in FTES reporting at colleges using the Datatel system. District staff has determined there have been no errors in reporting from 4CD.

### Procedures Approved

Cabinet reached consensus for the following procedures to be distributed:

- Student Services Procedure 3018, Associated Student Organizations, Finance
- Student Services Procedure 3030, Matriculation
- Administrative Procedure 1001.01, Process to Introduce New or Revise Existing Governing Board Policies

*The Contra Costa Community College District, founded in 1948 and governed by a publicly elected five-member board, is one of the largest multi-college community college districts in California. The mission of the District is to attract and transform students and communities by providing accessible, innovative and outstanding higher education learning opportunities and support services.*